



Heaven's Light is our Guide
Rajshahi University of Engineering & Technology

Kazla, Motihar Rajshahi – 6204
Phone : 025- 88867154
E- mail- peuser@ruet.ac.bd

Ref No : Pro/RUET/Tender/OS/GOB/01/2023-24/423

Dated : 22/08/2023

Invitation for Short Tender Notice (Services)
OTM Tender Notice Number: 01/2023-2024

Sealed tenders are hereby invited from the eligible tenderers as defined in the tender documents for the under mentioned works as per terms and conditions stated below:

Package No.	Name of Work	Tender Last Selling Date and Time	Tender Closing Date and Time	Tender Opening Date and Time	Tender Security Amount (Tk) in favour of VC, RUET	Time for completion (days)
RUET/GOB/OS/S/2023-2024/ 01	Procurement of Physical Services for the post of Cleaner, Dry Cleaner, Wet Cleaner & Guard in Service Category-5 at RUET, Rajshahi. Price of tender documents-Tk. 2000/-	05/09/2023 up to 4.00 PM	06/09/2023 & 12:00 (Noon)	06/09/2023 & 12:30 P.M.	1,25,000/-	09(Nine) months from the date of signing of contract

The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings. **For details**, visit RUET website www.ruet.ac.bd.

(Engr. Md. Shahadot Hossain)
Chief Engineer
RUET, Rajshahi

Copy forwarded for information to:

1. Registrar (In charge), RUET, Rajshahi.
2. Comptroller, RUET, Rajshahi.

Ref No: Pro/RUET/Tender/OS/GOB/01/2023-24/423/1(6)

Dated: 22/08/2023

Copy forwarded for information and necessary action to:

1. Officer In-charge, Central Computer Center, RUET, Rajshahi. He is requested to publish the e-tender notice in the RUET website.
2. Deputy Director, Press & Publication Section, RUET, Rajshahi. He is requested to publish the tender notice (size 3x5") in the 2 (two) wide spread National Daily Newspapers (One in Bengali and one in English) & 1(One) Local Daily Newspapers on 23/08/2023 and send the paper cuttings to the undersigned.
3. Senior Assistant Director, Security Section, RUET, Rajshahi. Requested to take necessary steps for security arrangement on the opening day of the tender.
4. Manager, Rupali Bank Limited, RUET Branch, Rajshahi. He is requested to submit financial statement to the undersigned regarding selling this tender document at an earliest convenient.
5. Notice Board.
6. Office Copy

(Engr. Md. Shahadot Hossain)
Chief Engineer
RUET, Rajshahi



Heaven's Light is our Guide
Rajshahi University of Engineering & Technology

Kazla, Motihar, Rajshahi – 6204
Phone: +88-02-588867154, Fax: +88-02588867188
E- mail- peuser@ruet.ac.bd

Memo No. Pro/RUET/Tender/OS/GOB/01/2023-24/423

Date: 22/08/2023

Invitation for Tender (Services)
IFT No. 01/2023-2024

1.	Ministry/Division	Ministry of Education																				
2.	Agency	Rajshahi University of Engineering & Technology																				
3.	Procuring Entity Name	Chief Engineer, Rajshahi University of Engineering & Technology																				
4.	Procuring Entity Code	Not used at Present																				
5.	Procuring Entity District	Rajshahi																				
6.	Invitation for	Tender	Procurement of service	Single Lot																		
7.	Invitation Ref. No.	Pro/RUET/Tender/OS/GOB/01/2023-24/423																				
8.	Date	22/08/2023																				
KEY INFORMATION																						
9.	Procurement Method	Open Tendering Method (OTM) (NCT)																				
FUNDING INFORMATION																						
10.	Budget and Source of Funds	GoB																				
11.	Development Partner (if applicable)	Not Applicable																				
PARTICULAR INFORMATION																						
12.	Tender Package No.	RUET/GOB/OS/S/2023-2024/01																				
13.	Tender Package Name	Procurement of Physical Services for the post of Cleaner, Dry Cleaner, Wet Cleaner & Guard in Service Category-5 at RUET, Rajshahi Staff outsourcing for the following posts : <table border="1"><thead><tr><th>Sl</th><th>Name of Post</th><th>No.</th></tr></thead><tbody><tr><td>1.</td><td>Cleaner</td><td>10</td></tr><tr><td>2.</td><td>Dry Cleaner</td><td>06</td></tr><tr><td>3.</td><td>Wet Sweeper</td><td>05</td></tr><tr><td>4.</td><td>Guard</td><td>04</td></tr><tr><td colspan="2">Total</td><td>25</td></tr></tbody></table>			Sl	Name of Post	No.	1.	Cleaner	10	2.	Dry Cleaner	06	3.	Wet Sweeper	05	4.	Guard	04	Total		25
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Total		25																				
14.	Tender Publication Date	22 August, 2023																				
15.	Tender Last Selling Date	05 September, 2023 up to 4:00 PM																				
16.	Tender Submission Date and Time	06 September, 2023 up to 12:00 PM																				
17.	Tender Opening (Technical Tender) Date and Time	06 September, 2023 to 12:30 PM																				
18.	Name & Address of the Office(s)	Addresses																				
	- Selling Tender Document (Principal)	Rupali Bank Ltd., Rajshahi University of Engineering & Technology (RUET) Branch, Rajshahi.																				
	- Receiving Tender Document	Office of the Chief Engineer, Engineering Section, Rajshahi University of Engineering & Technology Tel: 02-588867154																				

	- Opening Tender Document (Technical Offer)	Office of the Chief Engineer, Engineering Section, Rajshahi University of Engineering & Technology Tel: 02-588867154																		
19.	Place/Date/Time of Pre-Tender Meeting	N/A																		
INFORMATION FOR TENDERER																				
20.	Eligibility of Tenderer	<ul style="list-style-type: none"> Tenderers shall have the legal capacity to enter into the contract under the Applicable Law. Tenderers shall be enrolled in the relevant professional or trade organizations registered in Bangladesh. Tenderers shall have fulfilled its obligations to pay taxes under the provisions of laws and regulations of Bangladesh Detail information has given in tender document. 																		
21.	Brief Description of Physical Service	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name of Post</th> <th>No.</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Cleaner</td> <td>10</td> </tr> <tr> <td>2.</td> <td>Dry Cleaner</td> <td>06</td> </tr> <tr> <td>3.</td> <td>Wet Sweeper</td> <td>05</td> </tr> <tr> <td>4.</td> <td>Guard</td> <td>04</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>25</td> </tr> </tbody> </table>	Sl. No.	Name of Post	No.	1.	Cleaner	10	2.	Dry Cleaner	06	3.	Wet Sweeper	05	4.	Guard	04	Total		25
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Total		25																		
22.	Brief Description of Related Services	Not Applicable																		
23.	Tender Document Price	2,000/= (Two Thousand taka only)																		
24.	Amount of Tender Security	1,25,000/= (One Lac Twenty Five Thousand Taka only)																		
25.	Completion Time	09 (Nine) months (Subject to extension of service period)																		
PROCURING ENTITY DETAILS																				
26.	Name of Official Inviting Tender																			
27.	Designation of Official Inviting Tender	Chief Engineer																		
28.	Address of Official Inviting Tender	Office of the Chief Engineer, Engineering Section, Rajshahi University of Engineering & Technology.																		
29.	Contact details of Official Inviting Tender	Tel: 02-588867154, Fax: +88-0721-750029 e-mail: peuser@ruet.ac.bd																		
30.	The procuring entity reserves the right to accept or reject all tenders																			

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